
CONSENT FORM FOR DATA COLLECTION FOR FIELD REVIEWS

Project title and acronym: “Connecting advisers to boost interactive innovation in agriculture and forestry (i2connect)”

Work package 2 Identify & analyse best practices from a range of practical cases

Task 2.5: Carry out field reviews of individual practical cases

Leader: WR

A total of 40 successful practical cases will be visited by field review panels of 3-4 peers in each field review. Peers will be invited from project partners and from other selected successful cases (one person from partner/third party organisations, one advisor and one farmer). The field review cases will be selected to ensure a balance of topical and regional diversity, while review panels will as far as possible match the language and experience needed for each case. This will have the effect of embedding the learnings from best practice in the i2connect project team and in the wider community of successful practical cases in a participatory and interactive way.

The following output will be delivered and published on the i2Connect website: 40 individual reports (in local language and in English), which will document the findings of the field reviews of practical cases. Three series of reports will be produced during the project.

Deliverables:

- D2.3: First series of individual reports from the field reviews of practical cases (M16);
- D2.5: Second series of individual reports from the field reviews of practical cases (M40);
- D2.6: Third series of individual reports from the field reviews of practical cases (M54).

Funding for this activity: This activity is funded by the H2020 programme under GA N°: 863039

Data collected

Which data is being collected, at which action, how long (retention period) and data protection measures

Data category	Location of the processing	Retention period
Name, address, residence	WUR Information Systems	Until November 2024
Telephone number	i2Connect project share: Meteodocs (Latvia)	
Email address		
Date of birth / age		
Financial information		
Gender		
Audio and/or video files/pictures		

How are data being protected in WUR information systems

The protection of WUR information systems is based on measures as described within frameworks like BS 7799, ISO/IEC 17799 and ISO/IEC 27002:2017, and can be found in the [security policy](#) of Wageningen University and Research. Measures taken by Wageningen University & Research are taken to secure the confidentiality, integrity and availability of the data in balance with the level required for this research. These measures involve secure storage, encryption, monitoring, logging, authorization and authenticity techniques along further measures.

How are data being protected in Meteodocs

i2connect consortium members are using Meteodocs to internally share project documents: <https://meteodocs.llkc.lv/> Meteodocs is based on NextCloud platform (Release 15) which is a suite of client-server software for creating and using file hosting services. It is an open solution that provides a safe, secure, and compliant file synchronization and sharing solution on private server devices.

<https://metedocs.llkc.lv/> is located on LLKC server, and secures data in transit using TLS, the encryption protocol used by HTTPS. Access to document sharing platform is granted by platform administrator. In the document sharing platform <https://metedocs.llkc.lv/> operational information from WPs, deliverables in form of different documents, minutes of project meetings and events, pictures and presentations, grant agreement and legal documents and templates are stored and shared between partners.

Sharing data with other organizations and institutes

Data may be shared with all i2Connect 24 partners and third parties (Grant Agreement, N° 863039, European Commission, REA and the project website: <https://i2connect-h2020.eu/project-partners/>). The data within the i2Connect project will be shared to other participating research parties, but not with other third parties not connected to the project. These participating parties may be located outside the EEA.

Contact details of the project manager for T2.5

In case you have any questions, regarding T2.5 and your involvement in i2CONNECT you can contact Ms. Dora Lakner with the following contact details.

Name	Function	WUR mail address	Telephone number
Dora Lakner	Researcher	Dora.lakner@wur.nl	+31317482540

Additionally: there is no absolute right for data subjects for this scientific project. This is because of the safeguards and derogations relating to processing for scientific and statistical purposes as stated under article 89 of the GDPR. This means data subjects might request to use their rights, but may be rejected by the research team due to the impact this has on the research. At the moment data is fully anonymized the rights of data subjects will not be in place, because the data is no longer considered personal data.

Contact

Should you have a privacy question about this Website/App please contact us at privacy@wur.nl. WUR ensures that your question is answered as quickly and complete as possible. This can be a general question, but also by submitting a request to exercise your rights to:

- Receive an explanation of what personal data we collect and what we do with the data;
- Obtain access to the personal data concerning you;
- Have your personal data rectified or corrected if applicable;
- Withdraw consent;
- Object to a particular use of your data.

It is important to describe your question as fully as possible, mention what your concern is and to clarify who you are. This is necessary in order to provide you with a more specific and quicker answer.

If you and WUR are unable to find a solution, you could contact the Dutch Data Protection Authority. You can read how to file a complaint at www.autoriteitpersoonsgegevens.nl.

By giving your consent you freely and unambiguously:

1. Confirm that you have read this consent form, understand the explanation given on the data processing and all questions regarding this processing have been clearly answered by WPL, i2CONNECT or Wageningen University & Research;
2. Confirm that you agree to be included in the database;
3. Understand that all information collected during the field peer reviews will be recorded and/or documented. In the meeting you will be asked to share data about your case via **an interview, a field peer review visit and additional feedback and reflection discussions**. All information will be held in the strictest of confidence.

Results from the research will be reported as aggregate data to the REA and will be used to influence the project development and the i2connect AS database. However, it is possible specific cases might be used without names and details, but due to the nature of the case might be relatable. At the end of the project period, data will be retained by the consortium members and will not be sold to a third party but could be shared for other project tasks and activities.

4. Data can be fully anonymized and reused for other researches, such as a follow up on this project. As data is anonymized the data is no longer considered as personal data and therefor the GDPR is no longer applicable
5. Understand that any personal data collected in the field review will be recorded and stored in accordance with the General Data Protection Regulation (GDPR). A copy of the i2connect data privacy policy should be made available by the organizers.
6. Are aware you have a limited right to revoke your personal data due to the nature of collecting and processing data in terms of research.

Informed Consent: I have read the above description, including the purpose of the field peer review process, the procedures to be used, considering the potential risks, the confidentiality, as well as the **option to withdraw** from the study at any time.

Please check this box to confirm that you agree to this informed consent form.

Please check this box to confirm that you agree to receive communications from the i2connect consortium regarding future updates and events.