# **Event Cancellation Policy MHeNs**

It may happen that you register for one of our events, but that you find out later that you are unable to attend. In these situations, you must notify us of the need to cancel as soon as possible.

It may also happen that MHeNs needs to cancel one of its events if the quality cannot be guaranteed (for instance the number of participants too low, the speaker is ill or there is a worldwide pandemic such as by the corona virus). MHeNs is committed to taking positive steps to notify the registrants as soon as possible.

## What to do in case of cancellation:

### 1. General

Please send your cancellation by email to the contact person mentioned in the event information.

#### 2 Refunds and fees

Events that are free of charge cancelled before 7 days can be cancelled at no charge. For a cancellation after 7 days or by 'No Show' without timely notifying before the mentioned deadline, we will charge a reimbursement of 50% for incurred costs.

## 3 Cancellation or modification of an event by MHeNs

- 3.1 Certain circumstances (for instance but not limited to: speaker unable to attend, not enough registrations) may lead to a full cancellation of the event. If this is the case, MHeNs will ensure that you will be informed as soon as possible.
- 3.2 MHeNs reserves the right to modify any event if unforeseen circumstances arise, but will do its utmost to avoid doing so. In case of major modifications (change of speaker, change of date or change of location to another city), you may cancel your registration at no charge. In case of change of date, you will get a voucher for attending the rescheduled event.
- 3.3 After notification by MHeNs as mentioned under article 3.2, you are deemed to have agreed to the modification unless you have communicated your choice within 7 days after MHeNs' notification. Without a notification within the beforementioned 7 days after the MHeNs' notification or in case of a 'Now Show', we will charge you a reimbursement for incurred costs as mentioned in article 2. It is your responsibility to ensure that you give us an email address that you check regularly.
- 3.4 In no case shall MHeNs be liable for anything more or different than the refunding of the registration fee.