

Cancellation and registration policy for the Rudolf de Groot ESP Summer School 2025:

1. Only participants who followed the application procedure and received a confirmation of acceptance to the program should register for the Summer School.
2. Participants can pay their registration fees with a credit card, PayPal, iDEAL (Dutch banks only) directly during registration, or via bank transfer within 14 days of concluding the registration. The transaction and handling costs that the credit card issuers or banks charge will be added to the total conference fee.

The following flexible transaction costs will apply to each registration:

For bank transfers, €1,- transaction costs will be charged per transaction.

3. Through the online deregister button in the registration form, you can cancel your registration.

Cancellations are subject to the following terms:

- a) When you cancel you will always be charged a €5 administrative fee plus the transaction costs. The transaction and handling costs that the credit card issuers or banks charge will be deducted from the amount that is transferred to you. Also, previously paid transaction costs will not be refunded.
- b) For cancellations submitted before 1 July 2025, your paid registration fees will be fully refunded minus the administration and transaction costs.
- c) For cancellations submitted between 1 July and 1 August 2025, you can apply for a 50% refund, minus the amounts described in section 1.a. You will be asked to specify the reason for cancellation (e.g. declined VISA, failure to secure funding, health reason, etc.)
- d) No refunds will be issued for cancellations after 1 August 2025. This is due to non-refundable costs incurred by the organisers by this point in time.

No refunds will be made for no-shows. Cancellations and no-shows may also incur charges for reserved rooms by the hotel. All hotel reservations must be cancelled directly with the respective hotel administration. This is not administered by the ESP Summer School organizing team.

4. Registration is only complete after confirmation of the payment of the fee. The registration fees must be received and confirmed by the ESP Conference Secretariat before 1 August.
5. You must organise your own hotel accommodation. We provide a list of recommended hotels.

Important notes:**Visa**

Please check your visa requirements before registering for the event.

Accommodation

You should arrange accommodation yourself and it is not included in the conference fee. You will be able to find all recommended accommodations from the conference webpage.

Contact

If you have any questions regarding the conference registration, please contact the Summer school organizing team at dao-espsummerschool2025@ua.pt.