



Terms and Conditions for the MIST Project Newsletter

Welcome to the MIST Project newsletter! By subscribing, you agree to these terms and conditions, which comply with the General Data Protection Regulation (GDPR).

1. Newsletter frequency

The MIST Project newsletter is sent quarterly (approximately every 3 months). The newsletter includes updates, project information, events, and other related content.

2. Personal data collected

When subscribing to the newsletter, we collect the following personal data:

- First Name
- Last Name
- Organisation
- Email Address

By subscribing, you confirm that the information provided is accurate and complete.

3. Purpose of data processing

We process your personal data solely for the following purposes:

- To send you the quarterly newsletter.
- To inform you about relevant activities, events, or developments related to the MIST Project.

The legal basis for processing your data is your explicit consent (Article 6(1)(a) GDPR), which you provide when subscribing to the newsletter.

4. Data retention period

We will retain your personal data as long as you are subscribed to the newsletter. Once you unsubscribe, your personal data will be permanently deleted from our mailing list within 30 days unless we are legally required to retain it longer.

5. Your rights

Under the GDPR, you have certain rights regarding your personal data:

- **Right of access:** You can request a copy of the personal data we hold about you.
- **Right to rectification:** You can request that we correct any inaccurate or incomplete data.
- **Right to erasure ("right to be forgotten"):** You can request that we delete your personal data.
- **Right to restrict processing:** You can request that we limit the use of your personal data.



- **Right to data portability:** You can request your data in a structured, commonly used, and machine-readable format.
- **Right to object:** You can object to the processing of your data for specific purposes, such as direct marketing.

To exercise any of these rights, please contact us at e.maghsoudinia@tudelft.nl. We will respond to your request within one month.

6. Withdrawal of consent

You may withdraw your consent for processing your personal data at any time. You can do this by clicking the "Unsubscribe" link in any newsletter or by contacting us directly at e.maghsoudinia@tudelft.nl. Once your consent is withdrawn, we will cease processing your data and delete it, unless we have another legal basis to continue processing.

7. Third parties and data sharing

Your personal data will not be shared with third parties, except for third-party service providers who are directly involved in the MIST Project and require access to your data for the sole purpose of sending the newsletter. These third parties are bound by strict confidentiality agreements and may only use your data to fulfil the services related to the distribution of the MIST Project newsletter.

Your data will not be sold, rented, or traded to any third parties.

8. Data security

We implement appropriate technical and organisational measures to protect your personal data from unauthorized access, loss, destruction, or alteration. We use secure systems and data transmission to safeguard your data.

9. Complaints to the supervisory authority

If you believe we are processing your personal data unlawfully, you have the right to file a complaint with your local data protection authority. In the Netherlands, this is the **Autoriteit Persoonsgegevens** (AP). You can find more information on their website: www.autoriteitpersoonsgegevens.nl.

10. Changes to the terms

MIST reserves the right to modify these terms and conditions from time to time. Any changes will be communicated via the newsletter or email. If you continue to subscribe after the changes, this constitutes your acceptance of the updated terms.

11. Contact information

For any questions or requests regarding your personal data or these terms, please contact us at:



- Email: e.maghsoudinia@tudelft.nl
- Phone: +31 6 13370064

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