



## **Terms and Conditions for the MIST Project Webinars**

By registering for and participating in any MIST Project Webinar, you agree to the following terms and conditions, which comply with the General Data Protection Regulation (GDPR). These webinars are organized by the MIST Project team, funded by NWO (Dutch Research Council), and are intended for educational and informational purposes.

### **1. Registration**

Participants must complete the registration process to attend the webinars. By registering, you consent to receive communication-related to the webinar, including reminders, updates, and follow-up information.

### **2. Personal data collected**

When registering for the webinar, we collect and store the following personal data, which will be used for the purpose of managing webinar registration, communication, and follow-up:

- First Name
- Last Name
- Organisation
- Email Address

By registering, you confirm that the information provided is accurate and complete.

### **3. Purpose of data processing**

We process your personal data solely to send you the information related to the webinar. The legal basis for processing your data is your explicit consent (Article 6(1)(a) GDPR), which you provide when registering for the webinar.

### **4. Data retention period**

We will retain your personal data until the webinar has ended. Once the webinar has ended, your personal data will be permanently deleted from our mailing list within 30 days unless we are legally required to retain it longer, such as for administrative or research purposes.

### **5. Webinar content**

The content presented in MIST Project Webinars is intended to be accurate and up to date. However, the organizers cannot be held responsible for any inaccuracies or omissions in the content. The views and opinions expressed by speakers during the webinars are their own and do not necessarily reflect those of the MIST Project, NWO, or any affiliated organizations.



## 6. Recording and use of materials

Webinars may be recorded and archived. By attending the webinar, you consent to being recorded. Recordings, presentation slides, and other materials shared during the webinar may be made available for later viewing or download on the MIST Project website or other platforms.

All content provided is for personal, non-commercial use. Any distribution, reproduction, or commercial use of the content without prior written consent is prohibited.

## 7. Liability

The organizers of the MIST Project Webinars are not liable for any loss or damage incurred as a result of attending the webinars. This includes, but is not limited to, any technical issues, errors in the content, or any decisions made based on the information provided.

## 8. Changes and cancellations

The MIST Project reserves the right to modify the webinar schedule, content, or speakers without prior notice. In case of unforeseen circumstances, the webinar may be rescheduled or cancelled. Participants will be notified as soon as possible.

## 9. Your rights

Under the GDPR, you have certain rights regarding your personal data:

- **Right of access:** You can request a copy of the personal data we hold about you.
- **Right to rectification:** You can request that we correct any inaccurate or incomplete data.
- **Right to erasure** ("right to be forgotten"): You can request that we delete your personal data.
- **Right to restrict processing:** You can request that we limit the use of your personal data.
- **Right to data portability:** You can request your data in a structured, commonly used, and machine-readable format.
- **Right to object:** You can object to the processing of your data for specific purposes, such as direct marketing.

To exercise any of these rights, please contact us at [e.maghsoudinia@tudelft.nl](mailto:e.maghsoudinia@tudelft.nl). We will respond to your request within one month.

## 10. Withdrawal of consent

You may withdraw your consent to process your personal data at any time. You can do this by contacting us directly at [e.maghsoudinia@tudelft.nl](mailto:e.maghsoudinia@tudelft.nl). Once your consent is withdrawn, we will cease processing your data and delete it unless we have another legal basis to



continue processing, such as contractual obligations or compliance with legal requirements.

### **11. Third parties and data sharing**

Your personal data will not be shared with third parties, except for third-party service providers who are directly involved in the MIST Project and require access to your data for the sole purpose of organising the webinar. These third parties are bound by strict confidentiality agreements and may only use your data to fulfil the services related to the organisation of the MIST Project webinars.

Your data will not be sold, rented, or traded to any third parties.

### **12. Data security**

We implement appropriate technical and organisational measures to protect your personal data from unauthorized access, loss, destruction, or alteration. We use secure systems and data transmission to safeguard your data.

### **13. Complaints to the supervisory authority**

If you believe we are processing your personal data unlawfully, you have the right to file a complaint with your local data protection authority. In the Netherlands, this is the **Autoriteit Persoonsgegevens** (AP). You can find more information on their website: [www.autoriteitpersoonsgegevens.nl](http://www.autoriteitpersoonsgegevens.nl). If you reside outside the Netherlands, you may also contact your national data protection authority.

### **14. Changes to the terms**

MIST reserves the right to modify these terms and conditions from time to time. Any changes will be communicated via email.

### **15. Contact information**

For any questions or requests regarding your personal data or these terms, please contact us at:

- E-mail: [e.maghsoudinia@tudelft.nl](mailto:e.maghsoudinia@tudelft.nl)
- Website: [www.mist-project.nl](http://www.mist-project.nl)

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